



Leighton United Football Club

WHAT TO DO IF YOU WITNESS MISCONDUCT GUIDANCE

These guidelines are for Leighton United Football Club Coaches/Team Managers, assistant coaches, team helpers, team administrators, club officials, parents/carers and supporters in the event of misconduct by opposition teams or other parties being witnessed on or off the pitch during LUFC matches.

GUIDELINES

- Do not get involved either verbally or physically.
- Let the match officials deal with matters on the pitch.
- Keep off the playing area – do not go on the pitch during the match.
- Make a mental note who is behaving badly, when, what they are doing and/or saying, who comments are addressed to and where they are in relation to the pitch.
- Discourage our supporters and players from getting involved.
- Identify key witnesses and if considered necessary ask them to provide witness statements (which should be sent direct to a Club Welfare Officer).
- **DO NOT ENGAGE IN SOCIAL MEDIA COMMUNICATIONS (INCLUDING EMAIL AND FACEBOOK CORRESPONDENCE) WITH ANY OF THE PARTIES INVOLVED.**
- Write down what you saw and heard and what, if anything you did as soon as possible after an incident (including the locations of the parties concerned). Include a brief description of the incident, date, time and venue.
- Inform a Club Welfare Officer (CWO), if possible within 48 hours of the incident taking place. Club Welfare Officers are Jo Baggaley, email jobaggley@hotmail.co.uk; Laura Redrup, email lauraredrup@gmail.com; Alan Redrup, email alanmkdons@outlook.com; Michelle Hibbert, email michellehibbert@aol.com
Send your written account to the CWO via email.
- Do not communicate with management of the relevant league, the Bedfordshire Football Association or opposition team management or club. All communications must be done through Leighton United.
- Tell supporters they must not communicate with the management of the relevant league or the Bedfordshire Football Association under any circumstances. Again, comments should be sent direct to a Club Welfare Officer.
- The Club Welfare Officers, Head Coach, Chair and the relevant Coach/Team Manager (with reference to the full Management Committee if necessary) will jointly decide whether or not to inform or submit a formal complaint to the County Football Association.